

Environmental Policy

SHJones Ltd recognises that it has a responsibility to the environment beyond legal and regulatory requirements. We are committed to reducing our environmental impact and continually improving our environmental performance as an integral part of our business strategy and operating methods. We will encourage customers, suppliers and other stakeholders to do the same.

Responsibility

Greg Shaw, Managing Director is responsible for ensuring that this environmental policy is implemented, however, all employees have a responsibility in their area to ensure the aims and objectives of this policy are met.

POLICY AIMS

We endeavour to:

- Comply with all regulatory requirements
- Continually monitor and improve environmental performance
- Continually monitor and reduce environmental impact
- Incorporate environmental factors into business decisions
- Increase employee awareness

PAPER

We will:

- Minimise the use of paper in the office
- Reduce packaging as much as possible
- Seek to buy recycled and recyclable paper and cardboard products
- Reuse and recycle all paper and cardboard where possible
- Use shredded cardboard for packaging where possible

ENERGY and WATER

We will seek to:

- Reduce the amount of energy used as much as possible
- Switch off lights and electrical equipment when not in use
- Ensure equipment using water is well maintained and working efficiently
- Adjust heating with energy consumption in mind
- Take energy consumption and efficiency of new products into account if purchasing them

OFFICE SUPPLIES

We will:

- Evaluate if the need can be met another way
- Evaluate if renting or sharing is an option before purchasing equipment e.g. photocopier and printer
- Evaluate the environmental impact of any new products we intend to purchase
- Favour more environmentally friendly and efficient products wherever possible
- Reuse and recycle whenever we are able to